

REQUEST FOR QUOTATION
Western Mindanao State University

Quotation No.:

PR No.: 25-06-313

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than at 9:30 A.M. in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

AUG 12 2025

JOSELITO D. MADROÑAL, DPA
BAC Chairperson for GOODS

- NOTE:
1 ALL ENTRIES MUST BE TYPEWRITTEN
2 DELIVERY PERIOD CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Table with 7 columns: Item No., Qty, Unit, Item and Description, Approved Budget for the Contract (ABC), Unit Cost, Total Cost. It lists 12 items including Printer Ink, Bond Paper, Sign Pen, Notebook, ID Jacket, Ballpen, Staple wire, and Tape.

EPS Reference Number
EPS Solicitation Number
EPS Closing Date

1 of 3

Brand & Model
Delivery Period
Warranty
Price Validity

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.:
Certificate Reference No.:

REY ESPIRITUSANTO / JORGE CONCEPCION / DANNI VINCENT VILLAREAL
Canvasser

Printed Name/Signature
Tel .No./Cellphone #
Date

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13.	3	rolls	<b>Tape, Masking, 48mm . 40.00/rolls.</b>	<b>P 120.00</b>		
14.	3	rolls	<b>Tape, Packing, 48mm . 25.00/rolls.</b>	<b>P 75.00</b>		
15.	3	rolls	<b>Tape, Transparent, 24mm . 15.00/rolls.</b>	<b>P 45.00</b>		
16.	3	rolls	<b>Tape, Transparent, 48mm. 25.00/rolls.</b>	<b>P 75.00</b>		
17.	3	pcs	<b>Correction Tape, 8m . 25.00/pcs.</b>	<b>P 75.00</b>		
18.	40	pcs	<b>Documentary Envelop, Brown, A4 size . 4.00/pcs.</b>	<b>P 160.00</b>		
19.	40	pcs	<b>Documentary Envelop, Brown, legal size. 6.00/pcs.</b>	<b>P 240.00</b>		
20.	40	pcs	<b>Expanding Envelop, Long with Garter. 15.00/pcs.</b>	<b>P 600.00</b>		
21.	2	pcs	<b>Data File Box</b> Made of Chipboard w/Closed End, with finger ring and pocket for label insert. any color. 200.00/pcs.	<b>P 400.00</b>		
22.	1	box	<b>White Folder, Long, 50 pcs/box . 625.00/box.</b>	<b>P 625.00</b>		
23.	1	box	<b>White Folder, A4, 50 pcs/box. 600.00/box.</b>	<b>P 600.00</b>		
24.	3	pcs	<b>Record Book, 500 pages. 100.00/pcs.</b>	<b>P 300.00</b>		
25.	6	packs	<b>Battery, Dry Cell, AA, 4 pcs/blister pack. 200.00/packs.</b>	<b>P 1,200.00</b>		
26.	6	packs	<b>Battery, Dry Cell, AAA, 4pcs/blister pack. 215.00/packs.</b>	<b>P 1,290.00</b>		
27.	2	boxes	<b>Binder clips, 1 1/4", 12 pcs/box . 300.00/boxes.</b>	<b>P 600.00</b>		
28.	2	pcs	<b>Binder clips, 1", 12 pcs/box . 200.00/pcs.</b>	<b>P 400.00</b>		
29.	40	pcs	<b>L Folder, A4 size, Clear . 10.00/pcs.</b>	<b>P 400.00</b>		
30.	3	pcs	<b>Clear Book Folder Organizer</b> Long, at least 80-100 sheets . 180.00/pcs.	<b>P 540.00</b>		
31.	3	pcs	<b>Clear Book Folder Organizer, A4, at least 80-100 sheets. 150.00/pcs.</b>	<b>P 450.00</b>		

EPS Reference Number : \_\_\_\_\_

EPS Solicitation Number : \_\_\_\_\_

EPS Closing Date : \_\_\_\_\_

**2 of 3**

Brand & Model : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

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Table with 7 columns: Item No., Quantity, Unit, Description, Price, and two empty columns. Rows include items like Tissue Interfolded Paper Towel Tissue, Airfreshener, Cleanser, Toilet Bowl & Urinal, Detergent Powder, Detergent Bar, Dish washing liquid, and Alcohol, Ethyl.

3 of 3

Total:

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